

## The Opportunity

We are looking for **Project Managers** to join one of Canada's leading Communications Engineering and Construction firms. You will be part of a growing team of professionals and a firm that works hard to maintain its reputation for customer service excellence amongst its clients and peers. Today, the Company continues to target growing markets and create strategic alliances across Canada and globally.

## What You Will Do

In this role, you will be responsible for coordinating all aspects of projects from initiation, planning, control, execution and closeout. This will encompass planning, budgeting, assigning responsibilities, monitoring and summarizing progress and reporting to internal and external stakeholders and management. There is also significant emphasis on tracking costs and revenues with the ultimate goals being project profitability, resource management and customer satisfaction.

### Key responsibilities include:

- Oversee all project related work
- Maintain ownership and accountability for the delivery of assigned projects
- Drive schedule and resources to maintain mutually agreed upon timeline and budget with Sales and Field Operations
- Ensure necessary documentation is distributed to all team members, including those in the field
- Ensure documentation is specific to the role the team member plays in the project (eg Sales Representatives needs to know what we is being done for their respective clients and any issues that need to be escalated to the client executive (ranging from communication to billing issues)
- Planning with procurement. When a project is initiated that will run for several months and have consistent materials requirement that will require stock levels to be maintained it is the responsibility of the PM to quantify this with the SMEs involved, determine the cost and the quantities to be maintained.
- Responsible for all Project Management task as they pertain to the following areas:
  - Initiation / Planning (Project Plan / Charter, Procurement Plan, Project Scorecard / KPIs)
  - Control (Risks / Issues, Change)
  - Execution (Project Schedule, resolution / problem solving)
  - Close / Project Close Out (All billing / invoicing completed and accounted for, all stock accounted for)
- Own Client / Customer relationship as it pertains to the project
- High degree of creativity & flexibility while maintaining the defined project process

## Your Requirements

- Minimum 5 years project management experience
- Telecom and construction experience preferred
- Experience dealing with large customer base
- Interfacing with all levels of Management both internally and externally
- Strong negotiation skills
- Strong knowledge of financial reporting required
- Building and managing effective teams
- Post Secondary Education

**Position Type:** Full-Time

**Location:** Hybrid. In office requirements will be greater in early months but is expected to be increasingly remote over time.

**Benefits:**

- Health and Dental benefits
- Cross-Border opportunities
- Competitive wages
- Career development program
- Paid vacation & holidays –
- Referral bonus
- RRSP Program

The client is committed to creating a diverse and inclusive environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to gender, ethnicity, religion, sexual orientation or expression, disability, or age.

We thank all applicants in advance for their interest, but only those candidates shortlisted for interviews will be contacted.

Interested candidates should send their CV and contact details to: [info@resourcerecon.com](mailto:info@resourcerecon.com).

Please add “Project Manager” to the Subject Line.

No cover letter required.